

## **Commercial Specialist**

The American Embassy invites applications for the post of Commercial Specialist. The incumbent of this position will serve as a professional analyst and advisor in planning, organizing and administering programs to facilitate the marketing of U.S. goods and services. He/She will participate in the development of the Country Commercial Guide, identify, monitor, and keep current expertise on some of the complex and important industry sectors with the greatest potential, assist U.S. firms by developing and organizing marketing strategies, including market research and reporting, planning trade events and opportunities, and bring U.S. and host country business representatives together. He/She will also advise U.S. and Malaysian clients on U.S. and Malaysian laws as they affect trade and investment opportunities in assigned industry sectors and will analyze market trends and evaluate market research involving the sectors for which responsible.

### **Applicants must:**

- Have Bachelor's Degree or equivalent in business management, economics, engineering, marketing, finance, international trade or similar field.
- Have four to six years of progressively responsible experience in business, government or NGOs in the fields of marketing, trade promotion, economics, engineering, international trade or similar field.
- Be fluent in spoken and written English and Bahasa Malaysia.
- have thorough knowledge of the domestic economy and trading practices; GOM tendering processes, comprehensive understanding of foreign trade policy and issues affecting the domestic economy's bilateral trade relations with the United States, USG trade policies and export promotion programs; working knowledge of international trade (terms and procedures).

Please write in (with phone number & expected salary) to The Human Resources Office, P.O. Box 10035 50700 KL by July 14, 2011. Only short listed candidates will be notified.